

MEMORANDUM

February 25, 2014
M0168-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer


FROM: Barry S. Meltz, District Director
Procurement Management Services


SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contract is requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 010-NN09	SECURITY CAMERA SYSTEMS – FINISH AND INSTALL	\$990,000	03/13/14 – 03/12/15
2. 022-KK06	REFRIGERANT GASES	\$300,000	04/14/14 – 04/13/15
3. 021-LL10	BAD CHECK COLLECTION SERVICES (REBID)	N/A	05/11/14 – 05/10/15
4. 034-MM05	MARKER BOARDS, FRAMED	\$74,263	05/16/14 – 05/15/15
5. 035-KK11	WIRELESS SERVICE AND EQUIPMENT	\$1,171,800	10/01/14 – 09/30/15

Procurement Management Services met with the OEO office, to discuss the attached five extensions. At this time, there are no certified SBA/ME vendors, who are registered in these areas. Procurement Management Services will work with OEO over the extension period, to secure qualified vendors, which would then make it possible to put out a new bid.

REVIEWED:  2/27/14
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

BSM/aay

906.04 14-310

CONTRACT EXTENSION SUMMARY

Contract No.: 022-KK06

Contract Title: REFRIGERANT GASES

Board Meeting Date: April 14, 2010 – Agenda Item E-141

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of refrigerant gases, for Maintenance Materials Management stock.

Initial Award Amount: \$600,000

Initial Contract Award Period and Extension: April 14, 2010 – April 13, 2012
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$300,000

Current Extension Period: April 14, 2013 – April 13, 2014

Recommended Extension Award Amount: \$300,000

Recommended Extension Period: April 14, 2014 – April 13, 2015
This is the third extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Four (4)

Airgas Refrigerants, Inc.
American Refrigerants, Inc.
Coolgas, Inc.
Tropic supply, Inc.

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of December 2013, indicated an increase of 0.3% with an annual index increase of 1.5%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the State of Florida contract; however, the terms and conditions are not similar, so benchmarking could not be performed.