

MEMORANDUM

November 1, 2013

M0147-BSM

BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 005-MM06	COARSE AGGREGATES, SOIL MIX AND CLAY	\$70,000	11/22/13 – 11/21/14
2. 076-KK06	STAGE CURTAINS: REPAIR, REPLACEMENT, SUPPLY AND/OR INSTALL	\$50,000	11/24/13 – 11/23/14
3. 033-JJ12	PRINTERS: CONSUMABLES - OEM, COMPATIBLE AND REMANUFACTURED	\$154,344	01/01/14 – 03/31/14
4. 009-LL08	TRANSPORTATION FOR SPECIAL NEEDS STUDENTS	\$150,000	01/12/14 – 01/11/15
5. 003-MM03	MOBILE CAFETERIA TABLES	\$700,000	01/18/14 – 01/17/15
6. 043-JJ11	FIRE EXTINGUISHERS	\$11,433	02/11/14 – 05/10/14

REVIEWED: 

School Board Attorney

APPROVED: Alberto M. Carvalho
Superintendent of Schools

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CONTRACT EXTENSION SUMMARY

Contract No.: 009-LL08

Contract Title: TRANSPORTATION FOR SPECIAL NEEDS STUDENTS

Board Meeting Date: January 12, 2011 – Agenda Item E-143

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of transportation for special needs students, for the Department of Transportation.

Initial Award Amount: \$300,000

Initial Contract Award Period and Extension: January 12, 2011 – January 11, 2013
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$150,000

Current Extension Period: January 12, 2013 – January 11, 2014

Recommended Extension Award Amount: \$150,000

Recommended Extension Period: January 12, 2014 – January 11, 2015
This is the second extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

American Logistics Company, LLC

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price index (CPI), as of September 2013, indicated an increase of 0.2% with an annual index increase of 1.2%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.