

MEMORANDUM

November 1, 2013
M0147-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services

13 NOV -8 AM 9:24
FINANCIAL SERVICES
M# 9130
Barry S. Meltz

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 005-MM06	COARSE AGGREGATES, SOIL MIX AND CLAY	\$70,000	11/22/13 – 11/21/14
2. 076-KK06	STAGE CURTAINS: REPAIR, REPLACEMENT, SUPPLY AND/OR INSTALL	\$50,000	11/24/13 – 11/23/14
3. 033-JJ12	PRINTERS: CONSUMABLES - OEM, COMPATIBLE AND REMANUFACTURED	\$154,344	01/01/14 – 03/31/14
4. 009-LL08	TRANSPORTATION FOR SPECIAL NEEDS STUDENTS	\$150,000	01/12/14 – 01/11/15
5. 003-MM03	MOBILE CAFETERIA TABLES	\$700,000	01/18/14 – 01/17/15
6. 043-JJ11	FIRE EXTINGUISHERS	\$11,433	02/11/14 – 05/10/14

13 DEC -2 PM 2:00
FINANCIAL SERVICES
M# 9130

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

BSM/aay

892.11 13-2190

CONTRACT EXTENSION SUMMARY

Contract No.: 003-MM03

Contract Title: MOBILE CAFETERIA TABLES

Board Meeting Date: January 18, 2012 – Agenda Item E-142

Purpose of Contract: The purpose of this contract is to purchase and deliver, at firm unit prices, quantities, as may be required, of mobile cafeteria tables, for Miami-Dade County Public Schools.

Initial Award Amount: \$1,464,509

Initial Contract Award Period and Extension: January 18, 2012 – January 17, 2014
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$700,000

Recommended Extension Period: January 18, 2014 – January 17, 2015
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

Schoolhouse Products, Inc.
Virco, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price index (CPI), as of September 2013, indicated an increase of 0.2% with an annual index increase of 1.2%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties, however, the terms and conditions are not similar, so benchmarking could not be performed.