

MEMORANDUM

SUPERINTENDENT'S OFFICE
2013 OCT 21 AM 10: 54

October 17, 2013
M0145-BSM
BSM/995-2414

13 OCT 18 AM 10: 13

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FINANCIAL SERVICES
M 8 01 30

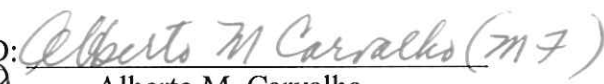
FROM: Barry S. Meltz, District Director
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contract is requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 097-JJ02	ENVIRONMENTALLY FRIENDLY, HYDROGEN PEROXIDE-BASED CLEANER/DEGREASER	\$80,000	10/14/13 – 01/13/14

REVIEWED: 
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

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CONTRACT EXTENSION SUMMARY

Contract No.: 097-JJ02

Contract Title: ENVIRONMENTALLY FRIENDLY, HYDROGEN PEROXIDE-BASED CLEANER/DEGREASER

Board Meeting Date: October 14, 2009 - Agenda Item F-62

Purpose of Contract: The purpose of this contract is to purchase, at a firm unit price, quantities, as may be required, of environmentally friendly, hydrogen peroxide-based cleaner/degreaser, for Stores and Mail Distribution stock.

Initial Award Amount: \$1,000,000

Initial Contract Award Period and Extension: October 14, 2009 – October 13, 2012
Three (3) years, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$252,000

Current Extension Period: October 14, 2012 – October 13, 2013

Recommended Extension Award Amount: \$80,000

Recommended Extension Period: October 14, 2013 – January 13, 2014
This is the final extension of the contract. The awardee has agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Ideal Supply, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.