

MEMORANDUM

October 10, 2013
M0144-BSM
BSM/995-2414

SUPERINTENDENT'S OFFICE

2013 OCT 16 AM 8:13

13 OCT 15 PM 2:27

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer *FINANCIAL SERVICES*

FROM: Barry S. Meltz, District Director *BSMeltz*
Procurement Management Services *VI # 9150*

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

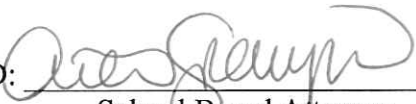
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

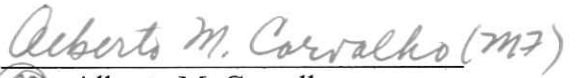

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 013-JJ05	SCIENCE EQUIPMENT AND SUPPLIES	\$106,999	10/14/13 – 10/13/14
2. 103-HH12	GREASE TRAP, SEPTIC TANK AND STORM DRAIN PUMP-OUT AND REPAIR SERVICES	\$21,521	11/18/13 – 02/17/14
3. 067-LL03	CAFETERIA REFRIGERATION AND WARMING EQUIPMENT	\$1,166,000	12/14/13 – 12/13/14
4. 034-KK11	DISPOSAL OF HAZARDOUS/NON-HAZARDOUS WASTE, AND PHOTO WASTE AND CHEMICALS	\$85,000	01/01/14 – 12/31/14
5. 059-KK07	DIESEL FUEL #2 FOR SCHOOLS SOUTH OF FLAGLER STREET (TANK WAGON DELIVERY)	\$97,745	01/01/14 – 12/31/14
6. 023-LL10	TEENAGE PREGNANCY PROGRAM (TAP) CHILD-CARE SERVICES FOR CHILDREN WHO MEET LEGISLATIVE ELIGIBILITY REQUIREMENTS FOR THE 2010-2011 SCHOOL YEAR	\$2,500,000	01/01/14 – 12/31/14

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7. 011-LL01	AUDITORIUM SEATING	\$200,000	01/12/14 – 01/11/15
8. 035-LL03	FIRE-SUPPRESSION SYSTEM RETROFIT AND ADDITIONAL SERVICES	\$250,000	01/18/14 – 01/17/15

REVIEWED: 
School Board Attorney

APPROVED: 
 Alberto M. Carvalho
Superintendent of Schools

BSM/aay

CONTRACT EXTENSION SUMMARY

Contract No.: 059-KK07

Contract Title: DIESEL FUEL #2 FOR SCHOOLS SOUTH OF FLAGLER STREET (TANK WAGON DELIVERY)

Board Meeting Date: December 15, 2010 – Agenda Item E-144

Purpose of Contract: The purpose of this contract is to purchase diesel fuel #2, with a fixed service charge, which includes escalation/de-escalation pricing, based on the Oil Price Information System (OPIS) average rack price for fuel, for schools and departments, south of Flagler Street.

Initial Award Amount: \$200,000

Initial Contract Award Period and Extension: January 1, 2011 – December 31, 2012
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$121,440

Current Extension Period: January 1, 2013 – December 31, 2013

Recommended Extension Award Amount: \$97,745

Recommended Extension Period: January 1, 2014 – December 31, 2014
This is the second extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

BV Oil Company, Inc.
Osher Oil, d.b.a. Costa Oil

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price index (CPI), as of August 2013, indicated an increase of 0.1% with an annual index increase of 1.5%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: A feasibility review was conducted by Procurement Management Services and the Department of Transportation, to compare the District's pricing to the County's fuel contract. It was determined that the County's pricing structure was not advantageous to the District, and the terms and conditions of the County's fuel contract did not mitigate the risk of delivery of fuel in the event of an emergency, i.e. tropical storm or hurricane.