

MEMORANDUM

September 25, 2013
M0143-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services *Barry S. Meltz*

SUPERINTENDENT'S OFFICE
2013 SEP 30 AM 11:00

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 072-KK06	LAWN EQUIPMENT, POWER	\$21,626	10/13/13 – 01/14/14
2. 042-JJ03	ICE AND WATER PRODUCTS, MACHINES AND PARTS	\$97,618	12/15/13 – 12/14/14
3. 047-LL10	DISTRIBUTION OF FURNITURE, FIXTURES, EQUIPMENT AND MATERIALS	\$250,000	11/22/13 – 11/21/15

13 SEP 27 AM 10:35

FINANCIAL SERVICES
MAIL # 9120

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

BSM/aay

CONTRACT EXTENSION SUMMARY

Contract No.: 072-KK06

Contract Title: LAWN EQUIPMENT, POWER

Board Meeting Date: October 13, 2010 - Agenda Item F-61

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of power lawn equipment, for various locations.

Initial Award Amount: \$247,000

Initial Contract Award Period and Extension: October 13, 2010 – October 12, 2011
One (1) year, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$75,000

Current Extension Period: October 13, 2012 – October 12, 2013

Recommended Extension Award Amount: \$21,626

Recommended Extension Period: October 13, 2013 – January 14, 2014
This is the final extension of the contract. The awardee has agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Joe Blair Garden Supply, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.