

MEMORANDUM

September 25, 2013
M0143-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services *Barry S. Meltz*

SUPERINTENDENT'S OFFICE
2013 SEP 30 11:00 AM

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 072-KK06	LAWN EQUIPMENT, POWER	\$21,626	10/13/13 – 01/14/14
2. 042-JJ03	ICE AND WATER PRODUCTS, MACHINES AND PARTS	\$97,618	12/15/13 – 12/14/14
3. 047-LL10	DISTRIBUTION OF FURNITURE, FIXTURES, EQUIPMENT AND MATERIALS	\$250,000	11/22/13 – 11/21/15

13 SEP 27 11:10:35

FINANCIAL SERVICES
Call # 9177

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

BSM/aay

CONTRACT EXTENSION SUMMARY

Contract No.: 047-LL10

Contract Title: DISTRIBUTION OF FURNITURE, FIXTURES, EQUIPMENT AND MATERIALS

Board Meeting Date: November 22, 2011 - Agenda Item E-143

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, services, to furnish all labor, transportation, equipment and materials necessary, to load, deliver, and unload furniture, fixtures, equipment and materials, to school sites or administration sites within the regions, as scheduled by the Department of Stores and Mail Distribution, as required.

Initial Award Amount: \$250,000

Initial Contract Award Period and Extension: November 22, 2011 – November 21, 2013
Two (2) years, with an option to extend for one (1) additional two (2) year period and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$250,000

Recommended Extension Period: November 22, 2013 – November 21, 2015
This is the first extension of the contract. The awardees have agreed to extend for an additional two (2) year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

NJS Warehousing & Distribution Services, LLC, d.b.a. Venture Logistics
Shannon Trucking and Moving of Florida

Cost Savings: No \surd

Justification: It is considered to be in the best interest of the District to extend this contract for an additional two (2) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.