

MEMORANDUM

September 25, 2013  
M0143-BSM  
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services *Barry S. Meltz*

SUPERINTENDENT'S OFFICE  
2013 SEP 30 AM 11:00

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 072-KK06	LAWN EQUIPMENT, POWER	\$21,626	10/13/13 – 01/14/14
2. 042-JJ03	ICE AND WATER PRODUCTS, MACHINES AND PARTS	\$97,618	12/15/13 – 12/14/14
3. 047-LL10	DISTRIBUTION OF FURNITURE, FIXTURES, EQUIPMENT AND MATERIALS	\$250,000	11/22/13 – 11/21/15

13 SEP 27 AM 10:35

FINANCIAL SERVICES  
MAIL # 9120

REVIEWED: *[Signature]*  
School Board Attorney

APPROVED: *[Signature]*  
Alberto M. Carvalho  
Superintendent of Schools

BSM/aay

## CONTRACT EXTENSION SUMMARY

Contract No.: 042-JJ03

Contract Title: ICE AND WATER PRODUCTS, MACHINES AND PARTS

Board Meeting Date: December 15, 2010 - Agenda Item E-141

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of ice and water products, machine and parts, for various District departments.

Initial Award Amount: \$407,368

Initial Contract Award Period and Extension: December 15, 2010 – December 14, 2011  
One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$105,049

Current Extension Period: December 15, 2012 – December 14, 2013

Recommended Extension Award Amount: \$97,618

Recommended Extension Period: December 15, 2013 – December 14, 2014  
This is the third extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Nestle Waters of North America, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI) as of August 2013, indicated an increase of 0.1% with an annual index increase of 1.5%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties, however, the terms and conditions are not similar, so benchmarking could not be performed.