

MEMORANDUM

September 9, 2013
M0141;BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services

[Handwritten signatures]

SEP 13 PM 3:29
SUPERINTENDENT'S OFFICE

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 107-JJ03	HOSPITALITY AND FOOD-SERVICE SUPPLIES	\$690,266	10/01/13 – 09/30/14
2. 044-JJ02	EMERGENCY CLEANUP AND RESTORATION	\$100,000	10/14/13 – 01/13/14
3. 043-KK10	APPLICANT FOR THE ADMINISTRATION OF BLOOD COLLECTION DRIVE PROGRAM	N/A	10/01/13 – 09/30/14

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FINANCIAL SERVICES

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

BSM/aay

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CONTRACT EXTENSION SUMMARY

Contract No.: 107-JJ03

Contract Title: HOSPITALITY AND FOOD-SERVICE SUPPLIES

Board Meeting Date: September 9, 2009 - Agenda Item E-143

Purpose of Contract: The purpose of this contract is to purchase and deliver, at firm unit prices, quantities, as may be required, of cafeteria supplies, for various District departments.

Initial Award Amount: \$1,379,181.54

Initial Contract Award Period and Extension: September 9, 2009 – September 30, 2010
One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$690,266

Current Extension Period: October 1, 2012 – September 30, 2013

Recommended Extension Award Amount: \$690,266

Recommended Extension Period: October 1, 2013 – September 30, 2014
This is the fourth extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Four (4)

All Florida Paper – M/WBE
Lace Food Service – M/WBE
AGE Paper Corporation
Calico Industries, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of July 2013, indicated an increase of 0.2% with an annual index of 2.0%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties, however, the terms and conditions are not similar, so benchmarking could not be performed.