

## MEMORANDUM

September 9, 2013  
M0141:BSM  
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 107-JJ03	HOSPITALITY AND FOOD-SERVICE SUPPLIES	\$690,266	10/01/13 – 09/30/14
2. 044-JJ02	EMERGENCY CLEANUP AND RESTORATION	\$100,000	10/14/13 – 01/13/14
3. 043-KK10	APPLICANT FOR THE ADMINISTRATION OF BLOOD COLLECTION DRIVE PROGRAM	N/A	10/01/13 – 09/30/14

REVIEWED: 

School Board Attorney

APPROVED: Alberto M. Carvalho  
Superintendent of Schools

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## CONTRACT EXTENSION SUMMARY

Contract No.: 044-JJ02

Contract Title: EMERGENCY CLEANUP AND RESTORATION

Board Meeting Date: October 14, 2009 - Agenda Item F-60

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors, to provide emergency cleanup and restoration services, for Maintenance Operations.

Initial Award Amount: \$300,000

Initial Contract Award Period and Extension: October 14, 2009 – October 13, 2011  
Two (2) years, with an option to extend for one (1) additional two (2) year period and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$300,000

Current Extension Period: October 14, 2011 – October 13, 2013

Recommended Extension Award Amount: \$100,000

Recommended Extension Period: October 14, 2013 – January 13, 2014  
This is the final extension of the contract. The awardees have agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: Five (5)

A Affordable Carpet and Maintenance, Inc. – M/WBE & SBE/MBE  
Bergeron Land Development, Inc.  
Decon Environmental & Engineering, Inc.  
Elite Restorations, Inc.  
Restoration Management, Inc.

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.