

MEMORANDUM

August 28, 2013
M0139-BSM
BSM/995-2414

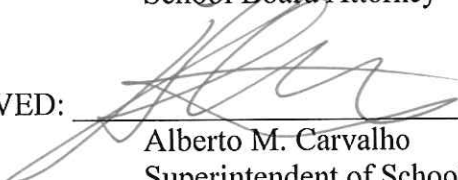
TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 038-LL03	MISCELLANEOUS CAFETERIA SUPPLIES	\$2,000,000	09/07/13 – 09/06/14
2. 006-NN06	IRRIGATION-SYSTEM REPLACE- MENT AND GENERAL REPAIRS (REBID)	\$79,792	10/10/13 – 10/09/14
3. 066-LL05	PAPER, LASER-PRINTER ROLL (ITS)	\$91,440	10/15/13 – 10/14/14
4. 010-KK11	FIRE-SUPPRESSION SYSTEMS SERVICES CONTRACT	\$150,000	10/17/13 – 10/16/14
5. 002-MM05	LATEX GLOVES	\$150,000	11/23/13 – 11/22/14

REVIEWED: 
School Board AttorneyAPPROVED: 
Alberto M. Carvalho
Superintendent of Schools

BSM/aay

CONTRACT EXTENSION SUMMARY

Contract No.: 038-LL03

Contract Title: MISCELLANEOUS CAFETERIA SUPPLIES

Board Meeting Date: September 7, 2011 - Agenda Item E-143

Purpose of Contract: The purpose of this contract is to purchase and deliver, at a firm unit price, quantities, as may be required, of miscellaneous cafeteria supplies, for Stores and Mail Distributions stock.

Initial Award Amount: \$4,000,000

Initial Contract Award Period and Extension: September 7, 2011 – September 6, 2013
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$2,000,000

Recommended Extension Period: September 7, 2013 – September 6, 2014
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Seven (7)

Dade Paper & Bag Co.
District Healthcare & Janitorial Supplies Div.
Faycroft Interior & Purchasing, Inc. (M/WBE)
Form Plastics Company, Inc.

Interboro Packaging Corp.
Lace Food Service Corp. (M/WBE)
Wallace Packaging, LLC

Cost Savings: Yes \$65,597

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of July 2013, indicated an increase of 0.2% with an annual index of 2.0%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties, however, the terms and conditions are not similar, so benchmarking could not be performed.