

MEMORANDUM

August 12, 2013
M0139-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services



FINANCIAL SERVICES
11/14/13 09:50

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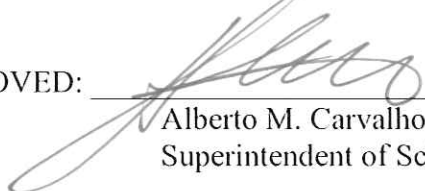
SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 066-JJ06	PEST CONTROL, EXTERMINATION AND REMOVAL SERVICES	\$77,733	08/10/13 – 11/09/13
2. 075-KK10	LEGAL TRANSLATION AND INTERPRETATION SERVICES	N/A	09/07/13 – 12/06/13
3. 074-KK10	COURT-REPORTING SERVICES	N/A	09/07/13 – 12/06/13
4. 003-JJ11	FIRE-ALARM COMPONENTS	\$16,372	09/10/13 – 09/09/14

SUPERINTENDENT'S OFFICE
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REVIEWED: 
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

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CONTRACT EXTENSION SUMMARY

Contract No.: 003-JJ11

Contract Title: FIRE-ALARM COMPONENTS

Board Meeting Date: September 9, 2009 - Agenda Item F-60

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of fire-alarm components, for Maintenance Operations and Maintenance Materials Management.

Initial Award Amount: \$55,061.80

Initial Contract Award Period and Extension: September 10, 2009 – September 9, 2010
One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$22,322

Current Extension Period: September 10, 2012 – September 9, 2013

Recommended Extension Award Amount: \$16,372

Recommended Extension Period: September 10, 2013 – September 9, 2014
This is the fourth extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Diversifire Systems, Inc. – M/WBE

Cost Savings: No \surd

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of June 2013, indicated an increase of 0.5% with an annual index increase of 1.8%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties, however, the terms and conditions are not similar, so benchmarking could not be performed.