

MEMORANDUM

SUPERINTENDENT'S OFFICE

July 18, 2013

M0137-BSM

BSM/995-2414

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TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management ServicesFINANCIAL SERVICES
WI # 9130

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 052-JJ06	HVAC AND CONTROLS: REPAIR, REPLACE, SUPPLY AND/OR INSTALL	\$3,000,000	08/10/13 – 08/09/14
2. 075-JJ07	TRANSMISSIONS – FACTORY- REBUILT	\$142,730	08/01/13 – 07/31/14
3. 052-MM10	OUTSIDE AGENCY QUALIFIED TO OPERATE APPRENTICESHIP TRAINING PROGRAMS FOR POST-SECONDARY STUDENTS IN MIAMI-DADE COUNTY, FLORIDA	\$1,100,000	08/19/13 – 08/18/14
4. 012-KK01	SCHOOL OFFICE FURNITURE/ CATALOG DISCOUNT BID	\$300,000	08/04/13 – 08/03/14
5. 081-HH11	TWO-WAY RADIO & ACCESSORIES, CATALOG DISCOUNT	\$51,273	07/15/13 – 10/12/13

REVIEWED:

School Board Attorney

APPROVED:

Alberto M. Carvalho

Superintendent of Schools

BSM/mh

CONTRACT EXTENSION SUMMARY

Contract No.: 075-JJ07

Contract Title: TRANSMISSIONS – FACTORY-REBUILT

Board Meeting Date: July 15, 2009 – Agenda Item E-143

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of factory-rebuilt transmissions, for the Department of Transportation, Vehicle Maintenance.

Initial Award Amount: \$400,000

Initial Contract Award Period and Extension: July 15, 2009 – July 31, 2011
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$140,000

Current Extension Period: August 1, 2012 – July 31, 2013

Recommended Extension Award Amount: \$142,730

Recommended Extension Period: August 1, 2013 – July 31, 2014
This is the third extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Reliable Transmission Service

Cost Savings: No y

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of May 2013, indicated an increase of 0.1% with an annual index increase of 1.4%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking was conducted against The School Board of Broward County, Florida, and the District's prices were found to be lower.