

MEMORANDUM

SUPERINTENDENT'S OFFICE

2013 JUL 20 AM 11:19

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July 18, 2013

M0137-BSM

BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services

*Mr. Alberto M. Carvalho*  
*Barry S. Meltz*

FINANCIAL SERVICES  
WI # 9130

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 052-JJ06	HVAC AND CONTROLS: REPAIR, REPLACE, SUPPLY AND/OR INSTALL	\$3,000,000	08/10/13 – 08/09/14
2. 075-JJ07	TRANSMISSIONS – FACTORY-REBUILT	\$142,730	08/01/13 – 07/31/14
3. 052-MM10	OUTSIDE AGENCY QUALIFIED TO OPERATE APPRENTICESHIP TRAINING PROGRAMS FOR POST-SECONDARY STUDENTS IN MIAMI-DADE COUNTY, FLORIDA	\$1,100,000	08/19/13 – 08/18/14
4. 012-KK01	SCHOOL OFFICE FURNITURE/ CATALOG DISCOUNT BID	\$300,000	08/04/13 – 08/03/14
5. 081-HH11	TWO-WAY RADIO & ACCESSORIES, CATALOG DISCOUNT	\$51,273	07/15/13 – 10/12/13

REVIEWED: *[Signature]* 7/18/13  
School Board Attorney

APPROVED: *[Signature]*  
Alberto M. Carvalho  
Superintendent of Schools

BSM/mh

## CONTRACT EXTENSION SUMMARY

Contract No.: 012-KK01

Contract Title: SCHOOL OFFICE FURNITURE/CATALOG DISCOUNT BID

Board Meeting Date: August 4, 2010– Agenda Item E-141

Purpose of Contract: The purpose of this contract is to purchase, at firm discounts and fixed prices, quantities, as may be required, of school office furniture and installation, for Miami-Dade County Public Schools.

Initial Award Amount: \$300,000 Supplement: \$320,000

Initial Contract Award Period and Extension: August 4, 2010 – August 3, 2012  
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$300,000

Current Extension Period: August 4, 2012 – August 3, 2013

Recommended Extension Award Amount: \$300,000

Recommended Extension Period: August 4, 2013 – August 3, 2014

This is the second extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Four (4)

J.C. White Office Furniture Co. – M/WBE  
Contemporary Interiors, Inc.

Schoolhouse Product, Inc.  
School Specialty, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of May 2013, indicated an increase of 0.1% with an annual index increase of 1.4%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Items on this M-DCPS bid were benchmarked against The School Board of Broward County, Florida, and the District's prices were found to be comparable or lower for similar items.