

## MEMORANDUM

July 11, 2013  
M0136-BSM  
BSM/995-2414

SUPERINTENDENT'S OFFICE

2013 JUL 11 AM 8:38

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

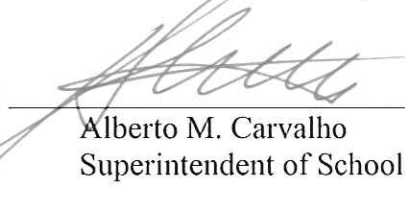
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| <u>CONTRACT NO.</u> | <u>CONTRACT TITLE</u>                                                                                                                                               | <u>AWARD<br/>AMOUNT</u> | <u>EXTENSION<br/>DATE</u> |
|---------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------|---------------------------|
| 1. 002-JJ11         | SECURITY ALARM PARTS AND SUPPLIES                                                                                                                                   | \$37,387                | 06/17/13 – 06/16/14       |
| 2. 105-JJ10         | TITLE I SUPPLEMENTARY INSTRUCTIONAL AND SUPPORT SERVICES FOR NON-PUBLIC SCHOOL STUDENTS (REBID) AND SUBJECT TO THEIR SELECTION BY A PARTICIPATING NON-PUBLIC SCHOOL | \$675,000               | 07/01/13 – 09/30/13       |
| 3. 044-LL10         | RELOCATION OF FURNITURE, FIXTURES AND EQUIPMENT                                                                                                                     | \$950,000               | 09/07/13 – 09/06/14       |
| 4. 064-LL06         | REMANUFACTURED ENGINES                                                                                                                                              | \$62,400                | 07/13/13 – 07/12/14       |

13 JUL 10 PM 3:47

FINANCIAL SERVICES  
MELTZ # 9100REVIEWED: 

School Board Attorney

APPROVED: Alberto M. Carvalho  
Superintendent of Schools

BSM/mh

## CONTRACT EXTENSION SUMMARY

Contract No.: 044-LL10

Contract Title: RELOCATION OF FURNITURE, FIXTURES AND EQUIPMENT

Board Meeting Date: September 7, 2011 – Agenda Item F-61

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, the relocation, assembly and installation of furniture, fixtures, and equipment for new schools, renovated projects, existing offices, and media centers, and the discard of all shipping materials and disposal of surplus equipment, as required, for Capital Improvements and various locations.

Initial Award Amount: \$950,000

Initial Contract Award Period and Extension: September 7, 2011 – September 6, 2013  
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$950,000

Current Extension Period: NA

Recommended Extension Award Amount: \$675,000

Recommended Extension Period: September 7, 2013 – September 6, 2014  
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Three (3)

ALS Van Line Services, Inc.  
Beltmann Relocation Group  
Withers/Suddath Relocation Systems, Inc.

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.