

MEMORANDUM

June 28, 2013
M0135-BSM
BSM/995-2414

SUPERINTENDENT'S OFFICE
2013 JUL 10 AM 11:48

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services *Barry S. Meltz*

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 063-KK09	ELECTRICAL SERVICES: REPAIR, REPLACE AND INSTALL	\$250,000	06/15/13 – 09/14/13
2. 041-LL06	FENCE-LINE AND LOT MAINTENANCE, NORTH AND SOUTH OF FLAGLER STREET	\$51,212	06/15/13 – 06/14/14
3. 074-JJ07	COLLISION-DAMAGE REPAIRS – CARS, LIGHT AND MEDIUM TRUCKS	\$46,760	08/01/13 – 07/31/14
4. 069-LL06	FERTILIZER, SPECIAL MIX	\$50,610	08/03/13 – 08/02/14
5. 011-HH11	AUDIO VISUAL, TELEVISION, PHOTOGRAPHIC AND MISCELLANEOUS EQUIPMENT, SUPPLIES AND INSTALLATION, CATALOG DISCOUNT	\$1,750,000	08/04/13 – 11/03/13

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FINANCIAL SERVICES
MELTZ

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

BSM/ae

873.08-13-1338

CONTRACT EXTENSION SUMMARY

Contract No.: 074-JJ07

Contract Title: COLLISION-DAMAGE REPAIRS – CARS, LIGHT AND MEDIUM TRUCKS

Board Meeting Date: July 15, 2009 – Agenda Item E-142

Purpose of Contract: The purpose of this contract is to purchase, at firm labor rates, including percentage markup/discounts for parts, quantities, as may be required, of collision-damage repairs for cars, light and medium trucks, for the Department of Transportation, Vehicle Maintenance.

Initial Award Amount: \$200,000

Initial Contract Award Period and Extension: August 1, 2009 – July 31, 2011
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$47,094

Current Extension Period: August 1, 2012 – July 31, 2013

Recommended Extension Award Amount: \$46,760

Recommended Extension Period: August 1, 2013 – July 31, 2014
This is the third extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Three (3)

Crony Body Works, Inc.
3 Points Paint & Body Works, Inc.
U.S. Body Shop, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of May 2013, indicated an increase of 0.1% with an annual index increase of 1.4%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking for this bid cannot be completed because the current bid was submitted to award a list of approved vendors the ability to bid on future projects, and no other government bid is similar in structure.