

MEMORANDUM

June 18, 2013

M0134-BSM

BSM/995-2414

SUPERINTENDENT'S OFFICE  
2013 JUN 18 PM 2:14

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services

*Barry S. Meltz*

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contract is requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

| <u>CONTRACT NO.</u> | <u>CONTRACT TITLE</u>                       | <u>AWARD<br/>AMOUNT</u> | <u>EXTENSION<br/>DATE</u> |
|---------------------|---------------------------------------------|-------------------------|---------------------------|
| 1. 058-LL08         | MAINTENANCE OF SEAWATER<br>AQUARIUM SYSTEMS | \$42,000                | 07/01/13 – 06/30/14       |

13 JUN 18 AM 11:16

FINANCIAL SERVICES  
Sgt # 0120

REVIEWED:

*[Signature]*

School Board Attorney

APPROVED:

*[Signature]*

Alberto M. Carvalho  
Superintendent of Schools

BSM/ac

870.04-13-964

## CONTRACT EXTENSION SUMMARY

Contract No.: 058-LL08

Contract Title: MAINTENANCE OF SEAWATER AQUARIUM SYSTEMS

Board Meeting Date: October 19, 2011 – Agenda Item E-141

Purpose of Contract: The purpose of this contract is for the upkeep, repair and maintenance of the seawater aquarium system, located at the Marjory Stoneman Douglas Biscayne Nature Center, Inc., Key Biscayne, Florida, for the Division of Mathematics, Science, and Advanced Academic Programs.

Initial Award Amount: \$84,000

Initial Contract Award Period and Extension: October 19, 2011 – June 30, 2013  
Twenty (20) months, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$42,000

Recommended Extension Period: July 1, 2013 – June 30, 2014  
This is the first extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

CAPO Consulting, Inc.

Cost Savings: No y

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of April 2013, indicated an annual index increase of 1.1%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.