

MEMORANDUM

May 29, 2013
M0130-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

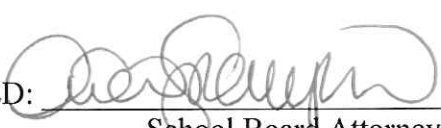
FROM: Barry S. Meltz, District Director
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

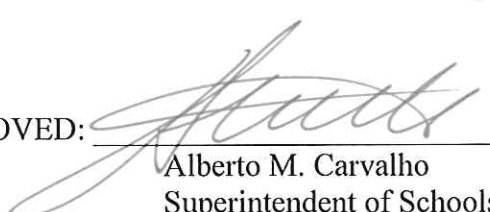
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 025-KK03	RECYCLING AND SOLID-WASTE COLLECTION SERVICES	\$600,000	07/01/13 – 09/30/13
2. 033-MM03	FARM-TO-SCHOOL FRESH PRODUCE	\$2,333,333	07/18/13 – 10/17/13
3. 059-JJ10	SPORTS-MEDICINE PROGRAM	\$2	07/31/13 – 10/30/13

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FINANCIAL SERVICES
MAY 29 2013REVIEWED: 

School Board Attorney

APPROVED: Alberto M. Carvalho
Superintendent of Schools

BSM/ae

867.05-CP13-938

CONTRACT EXTENSION SUMMARY

Contract No.: 033-MM03

Contract Title: FARM-TO-SCHOOL FRESH PRODUCE

Board Meeting Date: July 18, 2012 – Agenda Item E-142

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors, to purchase, at firm unit prices, quantities, as may be required, of farm-to-school, fresh, high-quality, seasonal and local produce, for the Department of Food and Nutrition.

Initial Award Amount: \$2,000,000 (Supplement 12/5/12 \$2,000,000 and 3/13/13 \$3,000,000)

Initial Contract Award Period and Extension: July 18, 2012 – July 17, 2013
One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$2,333,333

Recommended Extension Period: July 18, 2013 – October 17, 2013
This is the first and final extension of the contract. The awardee has agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

The Produce Connection, Inc.

Cost Savings: No ✓

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.