

MEMORANDUM

May 14, 2013  
M0129-BSM  
BSM/995-2414

SUPERINTENDENT'S OFFICE  
2013 MAY 16 PM 2:13

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services

JA BSM

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS


The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 102-JJ03	FRESH-DELIVERED PRETZEL PRODUCTS	\$26,813	08/01/13 – 10/30/13
2. 047-MM03	FRESH-DELIVERED SUSHI	\$165,000	08/01/13 – 07/31/14
3. 058-MM10	COMPREHENSIVE ON-SITE HEALTHCARE SERVICES FOR STUDENTS ATTENDING COPE CENTER NORTH AND DOROTHY M. WALLACE COPE CENTER (REBID)	\$500,000	07/31/13 – 07/30/14
4. 050-KK10	ELIGIBILITY FOR OFFERING ON-SITE AND FEE-BASED BEFORE AND/OR AFTER-SCHOOL, CHILD-CARE SERVICES FOR ELEMENTARY SCHOOLS, MIDDLE SCHOOLS, AND CENTERS FOR SPECIAL EDUCATION	N/A	08/04/13 – 08/03/15

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FINANCIAL SERVICES

REVIEWED:   
School Board Attorney

APPROVED:   
Alberto M. Carvalho  
Superintendent of Schools

BSM/ae

**CONTRACT EXTENSION SUMMARY**

Contract No.: 047-MM03

Contract Title: FRESH-DELIVERED SUSHI

Board Meeting Date: August 1, 2012 – Agenda Item E-141

Purpose of Contract: The purpose of this contract is to establish a list of preapproved vendors, and to purchase, at firm unit prices, quantities, as may be required, of fresh-delivered sushi (cooked product only), for the Department of Food and Nutrition.

Initial Award Amount: \$350,000

Initial Contract Award Period and Extension: August 1, 2012 – July 31, 2013  
One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$165,000

Recommended Extension Period: August 1, 2013 – July 31, 2014  
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

Sushi Maki Catering  
ILS Group, LLC, d.b.a. Classic Caterers

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of March 2013, indicated an annual index increase of 1.5%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking was conducted against The School Board of Broward County, Florida, and the District's prices were found to be comparable.