

MEMORANDUM

April 18, 2013
M0127-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services



SUPERINTENDENT'S OFFICE
2013 APR 18 PM 1:26

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 083-JJ03	PAPER AND PACKAGING FOR SUMMER LUNCH PROGRAM	\$40,007	05/13/13 – 05/12/14
2. 018-KK06	DEMOLITION OF PORTABLE CLASSROOMS AND SITE RESTORATION	\$3,000,000	06/16/13 – 06/15/14
3. 029-KK10	FINANCIAL ADVISOR	N/A	07/01/13 – 06/30/14
4. 046-KK10	SPEECH AND LANGUAGE PATHOLOGY SERVICES	\$300,000	07/01/13 – 09/30/13

13 APR 18 AM 10:12
FINANCIAL SERVICES
M. # 9130

REVIEWED: 
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

BSM/ae

CONTRACT EXTENSION SUMMARY

Contract No.: 083-JJ03

Contract Title: PAPER AND PACKAGING FOR SUMMER LUNCH PROGRAM

Board Meeting Date: April 22, 2009 – Agenda Item E-144

Purpose of Contract: The purpose of this contract is to purchase and deliver, at a firm unit price, quantities, as may be required, of cafeteria paper and packaging supplies for special lunch programs, for the Department of Food and Nutrition.

Initial Award Amount: \$168,614.50

Initial Contract Award Period and Extension: May 13, 2009 – May 12, 2010
One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$40,007

Current Extension Period: May 13, 2012 – May 12, 2013

Recommended Extension Award Amount: \$40,007

Recommended Extension Period: May 13, 2013 – May 12, 2014
This is the fourth extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

AGE Paper and Aluminum Products

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of February 2013, indicated an increase of 0.7% with an annual index of 2.0%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking against the other agencies is not possible, because the School Boards of Broward and Palm Beach Counties do not purchase these packaging supplies.