

MEMORANDUM

April 12, 2013  
M0126-BSM  
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services *Barry S. Meltz*

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 022-KK06	REFRIGERANT GASES	\$300,000	04/14/13 - 04/13/14
2. 084-JJ03	DELIVERY OF PREPARED SUMMER SNACKS AND LUNCHES	\$158,400	05/16/13 - 08/13/13

13 APR 12 PM 3:48

FINANCIAL SERVICES  
# 0120

2013 APR 15 PM 8:19  
SUPERINTENDENT'S OFFICE

REVIEWED: *[Signature]*  
School Board Attorney

APPROVED: *[Signature]*  
Alberto M. Carvalho  
Superintendent of Schools

BSM/ae

## CONTRACT EXTENSION SUMMARY

Contract No.: 084-JJ03

Contract Title: DELIVERY OF PREPARED SUMMER SNACKS AND LUNCHES

Board Meeting Date: April 22, 2009 – Agenda Item E-145

Purpose of Contract: The purpose of this contract is to purchase, at a firm unit price, quantities, as may be required, for the delivery of prepared summer snacks and lunches with beverages, at a firm unit price, for the Department of Food and Nutrition, the City of Miami Parks and Recreation Programs and other summer-activities centers.

Initial Award Amount: \$288,000

Initial Contract Award Period and Extension: May 16, 2009 – May 15, 2010  
One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$265,200

Current Extension Period: May 16, 2012 – May 15, 2013

Recommended Extension Award Amount: \$158,400

Recommended Extension Period: May 16, 2013 – August 13, 2013  
This is the final extension of the contract. The awardee has agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Food Fantasies, Inc., d.b.a. Frozen Treats

Cost Savings: No  $\surd$

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of February 2013, indicated an increase of 0.7% with an annual index increase of 2.0%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.