

MEMORANDUM

April 12, 2013
M0126-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| <u>CONTRACT NO.</u> | <u>CONTRACT TITLE</u> | <u>AWARD AMOUNT</u> | <u>EXTENSION DATE</u> |
|---------------------|---|-------------------------|---------------------------|
| 1. 022-KK06 | REFRIGERANT GASES | \$300,000 | 04/14/13 – 04/13/14 |
| 2. 084-JJ03 | DELIVERY OF PREPARED SUMMER SNACKS AND LUNCHES | \$158,400 | 05/16/13 – 08/13/13 |

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SUPERINTENDENT'S OFFICEREVIEWED: 

School Board Attorney

APPROVED: Alberto M. Carvalho
Superintendent of Schools

BSM/ae

860.09-CP13-615

CONTRACT EXTENSION SUMMARY

Contract No.: 022-KK06

Contract Title: REFRIGERANT GASES

Board Meeting Date: April 14, 2010 – Agenda Item E-141

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of refrigerant gases, for Maintenance Materials Management stock.

Initial Award Amount: \$600,000

Initial Contract Award Period and Extension: April 14, 2010 – April 13, 2012
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$300,000

Current Extension Period: April 14, 2012 – April 13, 2013

Recommended Extension Award Amount: \$300,000

Recommended Extension Period: April 14, 2013 – April 13, 2014
This is the second extension of the contract. The awardees have agreed to extend for a one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Four (4)

Airgas Refrigerants, Inc.
American Refrigerants, Inc.
Coolgas, Inc.
Tropic Supply, Inc.

Cost Savings: No \surd

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of February 2013, indicated an increase of 0.7% with an annual index of 2.0%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the State of Florida contract, however, the terms and conditions are not similar, so benchmarking could not be performed.