

MEMORANDUM

April 4, 2013
M0125-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services *Barry Meltz*

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contract is requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 054-LL04	COMPUTER EQUIPMENT SERVICE AND REPAIR (ON-SITE)	\$111,919	07/01/13 – 06/30/14

13 APR -4 AM 10:02

FINANCIAL SERVICES
OFF # 0150

2013 APR -5 PM 2:24
SUPERINTENDENT'S OFFICE

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

BSM/ac

CONTRACT EXTENSION SUMMARY

Contract No.: 054-LL04

Contract Title: COMPUTER EQUIPMENT SERVICE AND REPAIR (ON-SITE)

Board Meeting Date: December 14, 2011 – Agenda Item E-143

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of on-site computer equipment service and repair, for Information Technology Services, and administrative and school sites.

Initial Award Amount: \$270,000

Initial Contract Award Period and Extension: December 14, 2011 – June 30, 2013
Eighteen (18) months, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$111,919

Recommended Extension Period: July 1, 2013 – June 30, 2014
This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Four (4)

ATC International Communications, Inc.
BLM Technologies of Florida, LLC
C & C International Computers and Consultants, Inc. – M/WBE
PC Solutions & Integration, Inc.

Cost Savings: No y

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of February 2013, indicated an increase of 0.7% with an annual index of 2.0%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties; however, the terms and conditions are not similar, so benchmarking could not be performed.