

MEMORANDUM

March 19, 2013
M0122-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools
THROUGH: Richard H. Hinds, Chief Financial Officer *RH Hinds*
FROM: Barry S. Meltz, District Director
Procurement Management Services *Barry S Meltz*
SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 006-LL10	DISASTER DEBRIS REMOVAL MONITORING SERVICES	N/A	06/15/13 – 06/14/14
2. 038-MM10	PROFESSIONAL DEVELOPMENT SERVICES FOR NON-PUBLIC SCHOOLS	\$212,717	07/18/13 – 07/17/14

SUPERINTENDENT'S OFFICE
2013 MAR 20 PM 2:38

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

CONTRACT EXTENSION SUMMARY

Contract No.: 006-LL10

Contract Title: DISASTER DEBRIS REMOVAL MONITORING SERVICES

Board Meeting Date: June 15, 2011 – Agenda Item F-61

Purpose of Contract: The purpose of this contract is to support the oversight and management of debris removal contractors, during disaster response recovery, for Maintenance Operations.

Initial Award Amount: N/A

Initial Contract Award Period and Extension: June 15, 2011 – June 14, 2012
One (1) year, with an option to extend for six (6) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: June 15, 2012 – June 14, 2013

Recommended Extension Award Amount: N/A

Recommended Extension Period: June 15, 2013 – June 14, 2014
This is the second extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

O'Brien's Response Management, Inc.
True North Emergency Management

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.