

MEMORANDUM

February 28, 2013
M0117-BSM
BSM/995-2414

SUPERINTENDENT'S OFFICE
2013 FEB 29 AM 8:57 13 FEB 28

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FINANCIAL SERVICES
WL# 9180

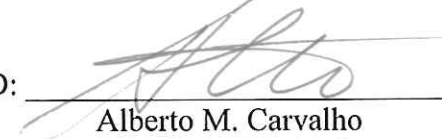
FROM: Barry S. Meltz, District Director
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 046-HH12	UNDERGROUND PETROLEUM-STORAGE TANKS, REMOVAL, CLEANUP, REPORTING AND MONITORING SERVICES	\$22,502	05/01/13 – 07/29/13
2. 037-LL01	WASTEWATER-TREATMENT FACILITIES/OPERATE AND MAINTAIN	\$155,019	05/12/13 – 05/11/14
3. 031-JJ04	DISTRICT SOFTWARE LICENSING AND SPECIAL PURCHASING AGREEMENT	\$3,000,000	10/01/13 – 09/30/14

REVIEWED: 
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

BSM/ae

CONTRACT EXTENSION SUMMARY

Contract No.: 037-LL01

Contract Title: WASTEWATER-TREATMENT FACILITIES/OPERATE AND MAINTAIN

Board Meeting Date: May 11, 2011 – Agenda Item F-60

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, all labor, materials, equipment, services, permits, licenses, insurance, and transportation, for the maintenance of wastewater-treatment plants, for Maintenance Operations.

Initial Award Amount: \$155,019

Initial Contract Award Period and Extension: May 12, 2011 – May 11, 2012
One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$145,153

Current Extension Period: May 12, 2012 – May 11, 2013

Recommended Extension Award Amount: \$155,019

Recommended Extension Period: May 12, 2013 – May 11, 2014
This is the second extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

Hand Utilities, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of January 2013, indicated an increase of 0.3% with an annual index of 1.6%. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against The School Board of Broward County, Florida, and the Florida Department of Management, however, the terms and conditions are not similar, so benchmarking could not be performed.