

MEMORANDUM

December 13, 2012
M0096-BSM
BSM/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services



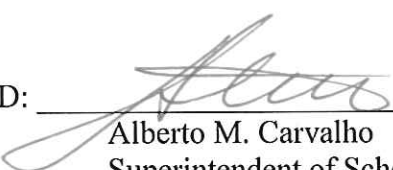
SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contract is requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extension listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 033-KK11	MULTIFUNCTIONAL DEVICES, COPYING EQUIPMENT, SERVICE AND SUPPLIES	\$5,239,893	01/12/13 - 01/11/14

PERIHTENDENT'S OFFICE
2012 DEC 14 PM 12:03

REVIEWED: 
School Board Attorney

APPROVED: 
Alberto M. Carvalho
Superintendent of Schools

BSM/ae

CONTRACT EXTENSION SUMMARY

Contract No.: 033-KK11

Contract Title: MULTIFUNCTIONAL DEVICES, COPYING EQUIPMENT, SERVICE AND SUPPLIES

Board Meeting Date: January 12, 2011 – Agenda Item E-141

Purpose of Contract: The purpose of this contract is to purchase, lease and maintain, at a firm unit price, quantities, as may be required, of multifunctional devices, copying equipment, service and supplies, for Miami-Dade County Public Schools and various administrative offices.

Initial Award Amount: \$6,000,000

Initial Contract Award Period and Extension: January 12, 2011 – January 11, 2013
Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$5,239,893

Recommended Extension Period: January 12, 2013 – January 11, 2014

This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Six (6)

Barlop, Inc. – M/WBE

IKON Office Solutions

Konica Minolta Business Solutions USA, Inc.

Milner Document Products

TGI Office Automation, LLC

Copyco, Inc., d.b.a. Toshiba Business Solutions

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of October 2012, indicated an increase of 0.1%, with an annual index of 2.2%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties; however, the terms and conditions are not similar, so benchmarking could not be performed.