

MEMORANDUM

November 30, 2012
M0093-BSM
BSM/995-2414

SUPERINTENDENT'S OFFICE

2012 NOV 30 PM 4:23

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 065-HH03	CAFETERIA COMPARTMENT TRAYS	\$1,579,775	12/27/12 – 12/26/13
2. 037-JJ03	FOOD-SERVICE SUPPLIES	\$138,848	01/03/13 – 01/02/14

12 NOV 30 PM 3:30

FINANCIAL SERVICES
UH # 0199REVIEWED: 

School Board Attorney

APPROVED: Alberto M. Carvalho
Superintendent of Schools

BSM/ae

844.17-CP12-1705-ALG-CD

CONTRACT EXTENSION SUMMARY

Contract No.: 037-JJ03

Contract Title: FOOD-SERVICE SUPPLIES

Board Meeting Date: May 20, 2009 – Agenda Item E-142

Purpose of Contract: The purpose of this contract is to purchase and deliver, at firm unit prices, quantities, as may be required, of food-service supplies, for Stores and Mail Distribution stock.

Initial Award Amount: \$963,866

Initial Contract Award Period and Extension: May 20, 2009 – January 1, 2010
Seven (7) months, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$145,815

Current Extension Period: January 2, 2012 – January 2, 2013

Recommended Extension Award Amount: \$138,848

Recommended Extension Period: January 3, 2013 – January 2, 2014
This is the fourth extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Three (3)

All Florida Paper
Calico Industries, Inc.

Serv-Pak Corporation

Cost Savings: No ✓

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of October 2012, indicated an increase of 0.1%, with an annual index of 2.2%. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the fourth extension of the contract. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Boards of Broward and Palm Beach Counties; however, the terms and conditions are not similar, so benchmarking could not be performed.