

MEMORANDUM

October 12, 2012

M0086-BSM

BSM/995-1434

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TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management ServicesFINANCIAL SERVICES
WM # 9130

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 103-HH12	GREASE TRAP, SEPTIC TANK, AND STORM DRAIN PUMP-OUT AND REPAIR SERVICES	\$202,983	11/18/12 – 11/17/13
2. 005-MM06	COARSE AGGREGATES, SOIL MIX AND CLAY	N/A	11/22/12 – 11/21/13
3. 028-KK05	MEDICAL AND DENTAL SUPPLIES AND EQUIPMENT	\$30,600	12/15/12 – 12/14/13
4. 011-JJ05	ART AND SPECIALTY PAPER	\$47,140	01/13/13 – 04/14/13

SUPERINTENDENT'S OFFICE

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REVIEWED: 

School Board Attorney

APPROVED: Alberto M. Carvalho
Superintendent of Schools

CONTRACT EXTENSION SUMMARY

Contract No.: 011-JJ05

Contract Title: ART AND SPECIALTY PAPER

Board Meeting Date: January 14, 2009 – Agenda Item E-144

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of art and specialty paper, for the Stores and Mail Distribution stock.

Initial Award Amount: \$519,248.79

Initial Contract Award Period and Extension: January 14, 2009 – January 13, 2010
One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$141,420

Current Extension Period: January 14, 2012 – January 13, 2013

Recommended Extension Award Amount: \$47,140

Recommended Extension Period: January 14, 2013 – April 13, 2013
This is the final extension of the contract. The awardee has agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: One (1)

AFP Industries, Inc. – M/WBE Eligible

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.