

MEMORANDUM

September 20, 2012
M0082-BSM
BSM/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services




SUPERINTENDENT'S OFFICE
2012 SEP 24 PM 2:11

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contracts. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 073-KK10	TITLE I SUPPLEMENTAL EDUCATIONAL SERVICES STANDARDIZED ASSESSMENT OF STUDENT PROFICIENCY AND LEARNING GAINS	N/A	10/13/12 – 10/12/13
2. 085-JJ05	DELIVERY OF TESTING MATERIALS	\$76,000	12/01/12 – 11/30/13

REVIEWED: 
School Board Attorney

APPROVED: 
Marie L. Izquierdo, Alberto M. Carvalho
Designee, Superintendent of Schools

BSM/ae

CONTRACT EXTENSION SUMMARY

Contract No.: 085-JJ05

Contract Title: DELIVERY OF TESTING MATERIALS

Board Meeting Date: October 14, 2009 – Agenda Item E-143

Purpose of Contract: The purpose of this contract is to purchase, at a firm unit price, services, as may be required, for the pickup and delivery of testing materials, for all school locations, for the Testing Distribution Center (TDC).

Initial Award Amount: \$167,310

Initial Contract Award Period and Extension: December 1, 2009 – November 30, 2011
Two (2) years, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$88,000

Current Extension Period: December 1, 2011 – November 30, 2012

Recommended Extension Award Amount: \$76,000

Recommended Extension Period: December 1, 2012 – November 30, 2013
This is the second extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

Falcon Shipping
Comet Courier Corp.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of August 2012, indicated an increase of 0.6 percent. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Benchmarking could not be performed with the School Districts of Broward nor Palm Beach County, Florida, as this service is not provided by either School District.