

MEMORANDUM

August 31, 2012
M0078-BSM
BSM/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services *Barry S. Meltz*

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320, Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the contract. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 012-LL01	VACUUM CLEANERS	\$36,500	07/13/12 – 07/12/13
2. 099-HH07	ON-SITE REFUELING OF VEHICLES - NORTH OF FLAGLER STREET (TANK TRUCK DELIVERY)	\$40,000	10/01/12 – 12/31/12

SUPERINTENDENT OF SCHOOLS
2012 SEP 11 10 09 18
PROCUREMENT SERVICES
BSM/ae

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

CONTRACT EXTENSION SUMMARY

Contract No.: 099-HH07

Contract Title: ON-SITE REFUELING OF VEHICLES – NORTH OF FLAGLER STREET
(TANK TRUCK DELIVERY)

Board Meeting Date: September 10, 2008 – Agenda Item F-67

Purpose of Contract: The purpose of this contract is to purchase quantities, as may be required, of on-site fueling services, at a firm charge, and fuel with an escalation/de-escalation provision, based on the OPIS rack average price, for the Office of School Facilities and Miami Lakes Educational Center.

Initial Award Amount: \$1,500,000

Initial Contract Award Period and Extension: October 1, 2008 – September 30, 2009
One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Current Extension Amount: \$44,000

Current Extension Period: October 1, 2011 – September 30, 2012

Recommended Extension Award Amount: \$40,000

Recommended Extension Period: October 1, 2012 – December 31, 2012
This is the final extension of the contract. The awardees have agreed to extend for an additional ninety (90) day period, by letter, on file.

Vendors Recommended for Contract Extension: Two (2)

MacMillan Oil Company of Florida

Osher Oil, d.b.a. Costa Oil

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of June 2012, indicated an increase of 1.7%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.

Benchmark: Attempts were made to benchmark against the School Board of Broward and the Florida Department of Management, however, the terms and conditions are not similar, so benchmarking could not be performed.