

MEMORANDUM

August 1, 2012  
M0073-BSM  
BSM/995-1434

SUPERINTENDENT'S OFFICE  
2012 AUG 21 AM 11:42

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services

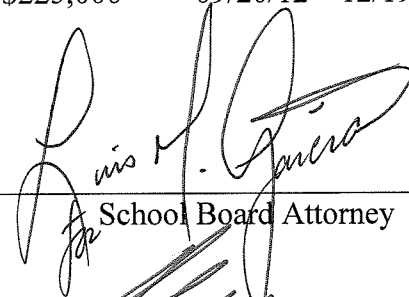
SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS


The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320 – Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the bid. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 011-HH11	AUDIO VISUAL, TELEVISION, PHOTOGRAPHIC AND MISCELLANEOUS EQUIPMENT, SUPPLIES AND INSTALLATION, CATALOG DISCOUNT	\$4,723,040	08/04/12 – 08/03/13
2. 066-JJ06	PEST CONTROL, EXTERMINATION AND REMOVAL SERVICES	\$260,500	08/10/12 – 08/09/13
3. 047-KK10	APPRAISALS AND APPRAISAL-RELATED SERVICES	\$50,000	09/12/12 – 09/11/14
4. 061-JJ10	MOVING AND INSTALLATION OF RELOCATABLE BUILDINGS	\$225,000	09/20/12 – 12/19/12

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FINANCIAL SERVICES  
M # 0170

REVIEWED:   
 School Board Attorney

APPROVED:   
 Alberto M. Carvalho  
 Superintendent of Schools

BSM/ae

## CONTRACT EXTENSION SUMMARY

Contract No.: 047-KK10

Contract Title: APPRAISALS AND APPRAISAL-RELATED SERVICES

Board Meeting Date: September 7, 2010 – Agenda Item F-60

Purpose of Contract: The purpose of this contract is to establish a list of pre-qualified, real-estate appraisers, comprised of three categories, residential, non-residential and non-residential complex (expert witness) appraisers, to whom formal solicitations will be sent for quotes, to bid on real-estate appraisal services, for the Office of Facilities Planning.

Initial Award Amount: \$50,000

Initial Contract Award Period and Extension: September 12, 2010 – September 11, 2012  
Two (2) years, with an option to extend for one additional two (2) year period.

Current Extension Amount: N/A

Current Extension Period: N/A

Recommended Extension Award Amount: \$50,000

Recommended Extension Period: September 12, 2012 – September 11, 2014  
This is the final extension of the contract. The awardees have agreed to extend for an additional two (2) year period, by letter, on file.

Vendors Recommended for Contract Extension: Eight (8)

American Realty Consultants, Inc.  
Investors Research Associates, Inc.  
J.L. Cobian Appraisal Services  
Porcaro Group, Inc.  
Real Estate Analysts, LLC  
Slack, Johnston & Magenheimer, Inc.  
T.F. Magenheimer Appraisal, Inc.  
Waronker & Rosen, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional two (2) year period, to benefit from fixed prices and continuity of service, inasmuch as the Consumer Price Index (CPI), as of June 2012, indicated an increase of 1.7%. Staff has indicated satisfactory performance from the vendors and recommends extension. This extension is based on the terms, conditions and pricing contained in the original contract approved by the School Board.