

MEMORANDUM

SUPERINTENDENT'S OFFICE
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May 11, 2012
M0064-BSM
BSM/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services *Barry Meltz*

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320 – Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the bid. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 032-KK01	CABINETRY AND INCIDENTAL MILLWORK	\$100,000	05/15/12 – 05/14/13
2. 092-HH03	ARMORED-CAR SERVICES	\$806,514	08/16/12 – 08/15/13

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FINANCIAL SERVICES
MAIL # 8180

REVIEWED: *Paul J. Genova*
School Board Attorney

APPROVED: *Alberto M. Carvalho*
Alberto M. Carvalho
Superintendent of Schools

BSM/ae

CONTRACT EXTENSION SUMMARY

Contract No.: 092-HH03

Contract Title: ARMORED-CAR SERVICES

Board Meeting Date: August 4, 2008 – Agenda Item E-151

Recommended Extension Award Amount: \$806,514

Current Extension Amount: \$822,857

Original Award Amount: \$2,693,383.44

Recommended Extension Period: August 16, 2012 – August 15, 2013

Current Extension Period: August 16, 2011 – August 15, 2012

Original Award Period: August 16, 2008 – August 15, 2009

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of armored-car services, for the Department of Food and Nutrition and other District departments.

Terms of Contract Award and Extension: One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Vendors Recommended for Contract Extension: One (1)

Brink's Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the fourth extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.