

MEMORANDUM

SUPERINTENDENT'S OFFICE  
2012 MAY 24 PM 12:14

May 11, 2012  
M0064-BSM  
BSM/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services *Barry Meltz*

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320 – Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the bid. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 032-KK01	CABINETRY AND INCIDENTAL MILLWORK	\$100,000	05/15/12 – 05/14/13
2. 092-HH03	ARMORED-CAR SERVICES	\$806,514	08/16/12 – 08/15/13

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FINANCIAL SERVICES  
MAIL # 8180

REVIEWED: *Paul J. Genova*  
School Board Attorney

APPROVED: *Alberto M. Carvalho*  
Alberto M. Carvalho  
Superintendent of Schools

BSM/ae

**CONTRACT EXTENSION SUMMARY**

Contract No.: 032-KK01

Contract Title: CABINETS AND INCIDENTAL MILLWORK

Board Meeting Date: May 12, 2010 – Agenda Item F-63

Recommended Extension Award Amount: \$100,000

Current Extension Amount: N/A

Original Award Amount: \$140,000

Recommended Extension Period: May 15, 2012 – May 14, 2013

Current Extension Period: N/A

Original Award Period: May 15, 2010 – May 14, 2012

Purpose of Contract: The purpose of this contract is to preapprove vendors, to provide cabinetry and incidental millwork, for Maintenance Operations.

Terms of Contract Award and Extension: Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Vendors Recommended for Contract Extension: Four (4)

Copperwood, Inc.  
Institutional Products, Inc.  
JHC Contractors, Inc.  
JT Flooring & Carpentry Installation Services, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.