

MEMORANDUM

April 27, 2012
M0063-BSM
BSM/995-1434

SUPERINTENDENT'S OFFICE
2012 MAY 24 PM 12:13

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320 – Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the bid. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 006-LL10	DISASTER DEBRIS REMOVAL MONITORING SERVICES	N/A	06/15/12 – 06/14/13
2. 029-KK10	FINANCIAL ADVISORS	N/A	07/01/12 – 06/30/13
3. 046-KK10	SPEECH AND LANGUAGE PATHOLOGY SERVICES	\$1,000,000	07/01/12 – 06/30/13
4. 057-HH01	CALCULATORS: MATH, SCIENTIFIC AND GRAPHING	\$20,000	09/10/12 – 12/09/12

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FINANCIAL SERVICES
WL# 9100

REVIEWED:
School Board Attorney

APPROVED:
Alberto M. Carvalho
Superintendent of Schools

BSM/ae

CONTRACT EXTENSION SUMMARY

Contract No.: 057-HH01

Contract Title: CALCULATORS: MATH, SCIENTIFIC AND GRAPHING

Board Meeting Date: September 10, 2008 – Agenda Item E-142

Recommended Extension Award Amount: \$20,000

Current Extension Amount: \$70,441

Original Award Amount: \$672,840.35

Recommended Extension Period: September 10, 2012 – December 9, 2012

Current Extension Period: September 10, 2011 – September 9, 2012

Original Award Period: September 10, 2008 – September 9, 2009

Purpose of Contract: The purpose of this contract is to purchase math, scientific and graphing calculators, for various locations.

Terms of Contract Award and Extension: One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Vendors Recommended for Contract Extension: Two (2)

AFP Industries, Inc. – M/WBE Eligible
Galloway Office Supplies – M/WBE Eligible

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the final extension of the contract. The awardees have agreed to extend for an additional ninety (90) day period, by letter, on file.