

MEMORANDUM

April 13, 2012  
M0061-BSM  
BSM/9951434

SUPERINTENDENT'S OFFICE  
12 APR 13 AM 11:13

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director  
Procurement Management Services



SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

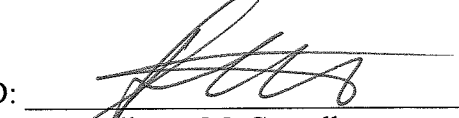
The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320 – Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the bid. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 037-LL01	WASTEWATER-TREATMENT FACILITIES/OPERATE AND MAINTAIN	\$145,153	05/12/12 – 05/11/13
2. 051-HH10	INSPECTION/ADMINISTRATIVE SERVICES FOR ELEVATORS AND WHEELCHAIR LIFTS	\$105,996	07/01/12 – 06/30/13
3. 042-KK10	MANAGER TO SUPERVISE AND FACILITATE CHALLENGE ROPES COURSE AT RUTH OWENS KRUSE EDUCATIONAL CENTER	\$44,550	07/01/12 – 06/30/13
4. 045-KK10	EXTERNAL INDEPENDENT AUDITING SERVICES FOR WLRN/TV AND RADIO, AND DIRECT SUPPORT ORGANIZATIONS	\$35,000	07/01/12 – 06/30/13

12 APR 13 AM 9:50

FINANCIAL SERVICES  
W/ # 9130

REVIEWED:   
School Board Attorney

APPROVED:   
Alberto M. Carvalho  
Superintendent of Schools

BSM/ae

**CONTRACT EXTENSION SUMMARY**

Contract No.: 051-HH10

Contract Title: INSPECTION/ADMINISTRATIVE SERVICES FOR ELEVATORS  
AND WHEELCHAIR LIFTS

Board Meeting Date: June 18, 2008 – Agenda Item F-60

Recommended Extension Award Amount: \$105,996

Current Extension Amount: \$117,000

Original Award Amount: \$105,996

Recommended Extension Period: July 1, 2012 – June 30, 2013

Current Extension Period: July 1, 2011 – June 30, 2012

Original Award Period: July 1, 2008 – June 30, 2009

Purpose of Contract: The purpose of this contract is to provide inspection services, including periodic monitoring or quality control inspections of repairs or corrections performed by the elevator maintenance contractor, through Maintenance Operations.

Terms of Contract Award and Extension: One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Vendors Recommended for Contract Extension: One (1)

Tower Elevator Corporation

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the fourth extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.