

MEMORANDUM

March 26, 2012
M0059-BSM
BSM/995-1434

SUPERINTENDENT'S OFFICE
2012 APR 13 AM 6:58

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320 – Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the bid. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| <u>CONTRACT NO.</u> | <u>CONTRACT TITLE</u> | <u>AWARD AMOUNT</u> | <u>EXTENSION DATE</u> |
|---------------------|-------------------------------------------------|-------------------------|---------------------------|
| 1. 022-KK06 | REFRIGERANT GASES | \$300,000 | 04/14/12 – 04/13/13 |
| 2. 083-JJ03 | PAPER AND PACKAGING FOR SUMMER LUNCH PROGRAM | \$40,007 | 05/13/12 – 05/12/13 |

12 APR 12 PM 3:34

FINANCIAL SERVICES
WI # 9130

REVIEWED:

[Signature] 4/12/12
School Board Attorney

APPROVED:

[Signature]
Alberto M. Carvalho
Superintendent of Schools

BSM/ae

93.16

CONTRACT EXTENSION SUMMARY

Contract No.: 022-KK06

Contract Title: REFRIGERANT GASES

Board Meeting Date: April 14, 2010 – Agenda Item E-141

Recommended Extension Award Amount: \$300,000

Current Extension Amount: N/A

Original Award Amount: \$600,000

Recommended Extension Period: April 14, 2012 – April 13, 2013

Current Extension Period: N/A

Original Award Period: April 14, 2010 – April 13, 2012

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of refrigerant gases, for Maintenance Materials Management stock.

Terms of Contract Award and Extension: Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Vendors Recommended for Contract Extension: Five (5)

Airgas Refrigerants, Inc.
American Refrigerants, Inc.
Coolgas, Inc.
Trane U.S., Inc.
Tropic Supply, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.