

MEMORANDUM

February 15, 2012
M0054-BSM
BSM/995-1434

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320 – Purchasing. It is the District's established practice, for Procurement Management Services to apply the contract amount for each approved extension, during the term of the bid. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 110-JJ02	CUSTODIAL FLOOR-CARE PRODUCTS	\$686,235	02/10/12 – 02/09/13
2. 094-HH09	FENCE PARTS (SUPPLY ONLY)	\$8,380	02/11/12 – 05/10/12
3. 018-LL03	SPECIALTY BAKERY PRODUCTS	\$101,996	03/09/12 – 03/08/13
4. 008-HH11	FIRE-ALARM SERVICES CONTRACT	\$2,089,477	03/12/12 – 03/11/13
5. 043-HH06	PEST-CONTROL SERVICE: FOOD SERVICE AND HOME-ECONOMICS LABORATORIES	\$30,000	03/12/12 – 06/11/12
6. 018-JJ04	NETWORK-CONNECTIVITY DEVICES	\$2,229,283	12/31/12 – 12/30/13

REVIEWED: _____

Paula P. Pardo
School Board Attorney

APPROVED: _____

Alberto M. Carvalho
Superintendent of Schools

BSM/ae

SUPERINTENDENT'S OFFICE
2012 MAR -8 AM 11:08

CONTRACT EXTENSION SUMMARY

Contract No.: 018-LL03

Contract Title: SPECIALTY BAKERY PRODUCTS

Board Meeting Date: March 9, 2011 – Agenda Item E-142

Recommended Extension Award Amount: \$101,996

Current Extension Amount: N/A

Original Award Amount: \$498,425

Recommended Extension Period: March 9, 2012 – March 8, 2013

Current Extension Period: N/A

Original Award Period: March 9, 2011 – March 8, 2012

Purpose of Contract: The purpose of this contract is to purchase and deliver, at firm unit prices, quantities, as may be required, of fresh specialty bakery products, for the Department of Food and Nutrition.

Terms of Contract Award and Extension: Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date of the current contract period.

Vendors Recommended for Contract Extension: One (1)

Half Moon Empanadas, LLC

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the first extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.