

MEMORANDUM

August 12, 2011  
M0027-BSM  
BSM/995-1434

2011 AUG 17 PM 2:21

TO: Mr. Alberto M. Carvalho, Superintendent of Schools  
THROUGH: Richard H. Hinds, Chief Financial Officer  
FROM: Barry S. Meltz, District Director  
Procurement Management Services

FINANCIAL SERVICES  
8/12/11 2:01 PM  
*RH Hinds*  
*BSM*

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Policy 6320 – Purchasing. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION DATE</u>
1. 056-JJ10	OUTSIDE AGENCIES QUALIFIED TO OPERATE APPRENTICESHIP-TRAINING PROGRAMS FOR POST-SECONDARY STUDENTS IN MIAMI-DADE COUNTY, FLORIDA	\$1,201,000	08/20/11 – 08/19/12
2. 103-JJ10	OUTSIDE AGENCIES QUALIFIED TO OPERATE APPRENTICESHIP-TRAINING PROGRAMS FOR POST-SECONDARY STUDENTS IN MIAMI-DADE COUNTY, FLORIDA	\$550,000	08/20/11 – 08/19/12
3. 029-GG05	MARKER BOARDS, FRAMED	\$71,916	01/01/12 – 03/31/12
4. 001-JJ12	MAIL-SORTING SERVICE	\$35,200	01/01/12 – 12/31/12

SUPERINTENDENT'S OFFICE  
2011 AUG 17 PM 2:51  
BSM/mh

REVIEWED: *[Signature]*  
ASST. School Board Attorney

APPROVED: *[Signature]*  
Alberto M. Carvalho  
Superintendent of Schools

**CONTRACT EXTENSION SUMMARY**

Contract No.: 001-JJ12

Contract Title: MAIL-SORTING SERVICE

Board Meeting Date: November 18 2008 – Agenda Item E-145

Recommended Extension Award Amount: \$35,200

Current Extension Amount: \$50,364

Original Award Amount: \$0

Recommended Extension Period: January 1, 2012 – December 31, 2012

Current Extension Period: January 1, 2011 – December 31, 2011

Original Award Period: January 1, 2009 – December 31, 2010

Purpose of Contract: The purpose of this contract is to purchase mail-sorting services, for the District's outgoing mail.

Terms of Contract Award and Extension: One (1) year, with an option to extend for two (2) additional one (1) year periods and, if needed, ninety (90) days beyond the expiration date of the current contract period.

Vendors Recommended for Contract Extension: One (1)

Arrowmail Presort Company, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the second extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.



# Miami-Dade County Public Schools

*giving our students the world*

*Superintendent of Schools*  
Alberto M. Carvalho

*Miami-Dade County School Board*  
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Dr. Marta Pérez  
Raquel A. Regalado

August 25, 2011

Ms. Cristina Fernandez, President  
Arrowmail Presort Company, Inc.  
9825 N.W. 17 Street  
Miami, FL 33172

SUBJECT: EXTENSION OF CONTRACT  
CONTRACT NO: 001-JJ12  
TITLE: MAIL SORTING SERVICE  
EXTENSION PERIOD: 01/01/2012 – 12/31/2012

Dear Ms. Fernandez:

The Superintendent of Schools approved extension of the above-mentioned contract. This is your official notice of contract extension.

Purchase orders will be issued for these services, as needed, for the contract period indicated above. For further information, please contact me at (305) 995-2361.

Sincerely yours,

Suzanne Lee Yee  
Buyer

SLY/mh

*Procurement Management Services*

*School Board Administration Building • 1450 N.E. 2nd Ave. • Suite 351 • Miami, FL 33132  
305-995-2414 • 305-995-2445 (FAX) • [www.procurement.dadeschools.net](http://www.procurement.dadeschools.net)*