

MEMORANDUM

June 15, 2011
M0065-JAG
JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Barry S. Meltz, District Director
Procurement Management Services *Barry Meltz*

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 002-JJ11	SECURITY ALARM PARTS AND SUPPLIES	\$29,254	06/17/11 – 06/16/12
2. 011-HH11	AUDIO VISUAL, TELEVISION, PHOTOGRAPHIC AND MISCELLANEOUS EQUIPMENT, SUPPLIES AND INSTALLATION, CATALOG DISCOUNT	\$1,824,841	08/04/11 – 08/03/12
3. 080-HH02	PAPER GOODS, CUSTODIAL	\$1,393,360	09/13/11 – 09/12/12

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FINANCIAL SERVICES

REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

BSM/ae

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SUPERINTENDENT'S OFFICE

CONTRACT EXTENSION SUMMARY

Contract No.: 080-HH02

Contract Title: PAPER GOODS, CUSTODIAL

Board Meeting Date: September 10, 2008 – Agenda Item E-145

Recommended Extension Award Amount: \$1,393,360

Current Extension Amount: \$1,393,360

Original Award Amount: \$1,252,040.40

Recommended Extension Period: September 13, 2011 – September 12, 2012

Current Extension Period: September 13, 2010 – September 12, 2011

Original Award Period: September 13, 2008 – September 12, 2009

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, custodial paper products, for stores and Mail Distribution stock.

Terms of Contract Award and Extension: One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Two (2)

Ideal Supply, Inc.
Lace Foodservice Corporation

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the third extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.