

MEMORANDUM

SUPERINTENDENT'S OFFICE

May 27, 2011
M0062-JAG
JAG/995-2414

2011 MAY 31 AM 11:22

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 069-JJ01	FURNITURE: TABLES, BOOK DISPLAYERS AND LECTERNS	\$52,861	06/17/11 – 06/16/12
2. 058-HH01	LIBRARY/CLASSROOM FURNITURE	\$49,467	08/04/11 – 11/03/11

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FINANCIAL SERVICES

REVIEWED: _____

_____. School Board Attorney

APPROVED: _____

Alberto M. Carvalho
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

CONTRACT EXTENSION SUMMARY

Contract No.: 058-HH01

Contract Title: LIBRARY/CLASSROOM FURNITURE

Board Meeting Date: August 4, 2008 – Agenda Item E-148

Recommended Extension Award Amount: \$49,467

Current Extension Amount: \$256,959

Original Award Amount: \$2,006,218.08

Recommended Extension Period: August 4, 2011 – November 3, 2011

Current Extension Period: August 4, 2010 – August 3, 2011

Original Award Period: August 4, 2008 – August 3, 2009

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of library/classroom furniture, for new schools, renovations, and other locations.

Terms of Contract Award and Extension: One (1) year, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: One (1)

AFP Industries, Inc.

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the final extension of the contract. The awardee has agreed to extend for an additional ninety (90) day period, by letter, on file.