

MEMORANDUM

SUPERINTENDENT'S OFFICE

April 29, 2011
M0057-JAG
JAG/995-2414

2011 MAY -2 AM 11:01

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 026-KK06	SOD, INCIDENTAL MATERIALS AND SERVICES: SUPPLY, FURNISH AND INSTALL	\$120,000	05/12/11 – 05/11/12
2. 027-KK06	EMERGENCY DEBRIS REMOVAL AND TREE PRUNING	N/A	05/12/11 – 05/11/12
3. 030-GG10	DISTRIBUTION OF FURNITURE, FIXTURES, EQUIPMENT AND MATERIALS	\$74,594	05/16/11 – 08/15/11
4. 062-HH10	RELOCATION OF FURNITURE, FIXTURES AND EQUIPMENT	\$787,500	05/20/11 – 08/19/11
5. 054-HH06	HOLLOW METAL DOORS AND FRAMES – STOCK ITEMS	\$3,000	05/21/11 – 08/20/11
6. 085-JJ05	DELIVERY OF TESTING MATERIALS	\$88,000	12/01/11 – 11/30/12

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FINANCIAL SERVICES

REVIEWED: 4/29/11
School Board Attorney

APPROVED:
Alberto M. Carvalho
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

CONTRACT EXTENSION SUMMARY

Contract No.: 054-HH06

Contract Title: HOLLOW METAL DOORS AND FRAMES – STOCK ITEMS

Board Meeting Date: May 21, 2008 – Agenda Item F-60

Recommended Extension Award Amount: \$3,000

Current Extension Amount: \$30,000

Original Award Amount: \$68,154

Recommended Extension Period: May 21, 2011 – August 20, 2011

Current Extension Period: May 21, 2010 – May 20, 2011

Original Award Period: May 21, 2008 – May 20, 2009

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, quantities, as may be required, of hollow metal doors and frames, for Maintenance Materials Management stock.

Terms of Contract Award and Extension: One (1) year, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: One (1)

Next Door Distribution Company

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the final extension of the contract. The awardee has agreed to extend for an additional ninety (90) day period, by letter, on file.