

## MEMORANDUM

SUPERINTENDENT'S OFFICE

April 29, 2011

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M0057-JAG

JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent  
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 026-KK06	SOD, INCIDENTAL MATERIALS AND SERVICES: SUPPLY, FURNISH AND INSTALL	\$120,000	05/12/11 – 05/11/12
2. 027-KK06	EMERGENCY DEBRIS REMOVAL AND TREE PRUNING	N/A	05/12/11 – 05/11/12
3. 030-GG10	DISTRIBUTION OF FURNITURE, FIXTURES, EQUIPMENT AND MATERIALS	\$74,594	05/16/11 – 08/15/11
4. 062-HH10	RELOCATION OF FURNITURE, FIXTURES AND EQUIPMENT	\$787,500	05/20/11 – 08/19/11
5. 054-HH06	HOLLOW METAL DOORS AND FRAMES – STOCK ITEMS	\$3,000	05/21/11 – 08/20/11
6. 085-JJ05	DELIVERY OF TESTING MATERIALS	\$88,000	12/01/11 – 11/30/12

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FINANCIAL SERVICES

REVIEWED:  4/29/11

School Board Attorney

APPROVED: Alberto M. Carvalho  
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

### **CONTRACT EXTENSION SUMMARY**

Contract No.: 030-GG10

Contract Title: DISTRIBUTION OF FURNITURE, FIXTURES, EQUIPMENT & MATERIALS

Board Meeting Date: May 16, 2007 – Agenda Item E-150

Recommended Extension Award Amount: \$74,594

Current Extension Amount: \$497,296.58

Original Award Amount: \$439,224.96

Recommended Extension Period: May 16, 2011 – August 15, 2011

Current Extension Period: May 16, 2009 – May 15, 2011

Original Award Period: May 16, 2007 – May 15, 2009

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, services for the distribution of furniture, fixtures, equipment and materials, throughout the District.

Terms of Contract Award and Extension: Two (2) years, with an option to extend for one (1) additional two (2) years period and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Two (2)

Daniel Moving Systems, Inc.

NJS Warehousing & Distribution Services, LLC, d.b.a.Venture Logistics

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the final extension of the contract. The awardees have agreed to extend for an additional ninety (90) day period, by letter, on file.