

MEMORANDUM

SUPERINTENDENT'S OFFICE

April 29, 2011
M0057-JAG
JAG/995-2414

2011 MAY -2 AM 11:01

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| <u>CONTRACT NO.</u> | <u>CONTRACT TITLE</u> | <u>AWARD AMOUNT</u> | <u>EXTENSION PERIOD</u> |
|---------------------|---|---------------------|-------------------------|
| 1. 026-KK06 | SOD, INCIDENTAL MATERIALS AND SERVICES: SUPPLY, FURNISH AND INSTALL | \$120,000 | 05/12/11 – 05/11/12 |
| 2. 027-KK06 | EMERGENCY DEBRIS REMOVAL AND TREE PRUNING | N/A | 05/12/11 – 05/11/12 |
| 3. 030-GG10 | DISTRIBUTION OF FURNITURE, FIXTURES, EQUIPMENT AND MATERIALS | \$74,594 | 05/16/11 – 08/15/11 |
| 4. 062-HH10 | RELOCATION OF FURNITURE, FIXTURES AND EQUIPMENT | \$787,500 | 05/20/11 – 08/19/11 |
| 5. 054-HH06 | HOLLOW METAL DOORS AND FRAMES – STOCK ITEMS | \$3,000 | 05/21/11 – 08/20/11 |
| 6. 085-JJ05 | DELIVERY OF TESTING MATERIALS | \$88,000 | 12/01/11 – 11/30/12 |

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FINANCIAL SERVICES

REVIEWED: 4/29/11
School Board Attorney

APPROVED:
Alberto M. Carvalho
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

CONTRACT EXTENSION SUMMARY

Contract No.: 026-KK06

Contract Title: SOD, INCIDENTAL MATERIALS AND SERVICES: SUPPLY,
FURNISH AND INSTALL

Board Meeting Date: May 12, 2010 – Agenda Item F-61

Recommended Extension Award Amount: \$120,000

Current Extension Amount: N/A

Original Award Amount: \$888,650

Recommended Extension Period: May 12, 2011 – May 11, 2012

Current Extension Period: N/A

Original Award Period: May 12, 2010 – May 11, 2011

Purpose of Contract: The purpose of this contract is to purchase, at firm unit prices, sod, incidental materials and services, for Maintenance Operations.

Terms of Contract Award and Extension: One (1) year, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Three (3)

Bannerman Landscaping, Inc.
Detailed Sports Turf Construction, Inc.
Jerry's Custom Landscaping, Inc.

Cost Savings: No

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the first extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.