

MEMORANDUM

November 24, 2010  
M0027-JAG  
JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent  
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 065-HH03	CAFETERIA COMPARTMENT TRAYS	\$1,651,227	12/27/10 – 12/26/11
2. 043-JJ11	FIRE EXTINGUISHERS	\$52,749	02/11/11 – 02/10/12

2010 NOV 24 PM 2:49

FINANCIAL SERVICES  
11/24/10

REVIEWED:

  
School Board Attorney 11/24/10

APPROVED:

  
Alberto M. Carvalho  
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

2010 NOV 30 AM 10:23  
SUPERINTENDENT'S OFFICE

### **CONTRACT EXTENSION SUMMARY**

Contract No.: 065-HH03

Contract Title: CAFETERIA COMPARTMENT TRAYS

Board Meeting Date: October 15, 2008 – Agenda Item E-145

Recommended Extension Award Amount: \$1,651,227

Current Extension Amount: \$2,717,157

Original Award Amount: \$2,817,993

Recommended Extension Period: December 27, 2010 – December 26, 2011

Current Extension Period: December 27, 2009 – December 26, 2010

Original Award Period: October 15, 2008 – December 26, 2009

Purpose of Contract: The purpose of this contract is to purchase and deliver, at firm unit prices, quantities, as may be required, of cafeteria-compartment trays, for Stores and Mail Distribution stock.

Terms of Contract Award and Extension: Fourteen (14) months, with an option to extend for four (4) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Three (3)

All Florida Paper, Inc.  
Edward Don and Company  
Cheney Brothers, Inc.

Cost Savings: Yes ☒ Cost savings were negotiated at approximately \$90,558.

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the second extension of the contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.