

## MEMORANDUM

SUPERINTENDENT'S OFFICE

September 29, 2010

M0020-JAG

2010 OCT 14 PM 12: 58

JAG/995-2414

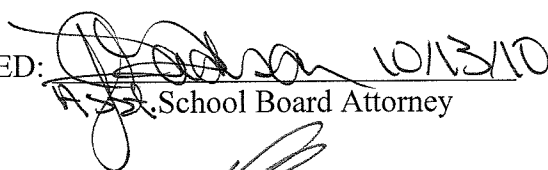
TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

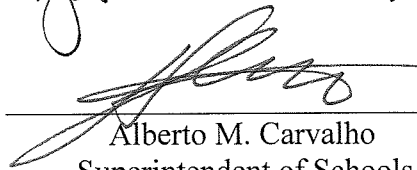
FROM: Joseph A. Gomez, Assistant Superintendent  
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

| <u>CONTRACT NO.</u> | <u>CONTRACT TITLE</u>                    | <u>AWARD<br/>AMOUNT</u> | <u>EXTENSION<br/>PERIOD</u> |
|---------------------|------------------------------------------|-------------------------|-----------------------------|
| 1. 107-JJ03         | HOSPITALITY AND FOOD-SERVICE<br>SUPPLIES | \$653,042               | 10/01/10 – 09/30/11         |
| 2. 075-HH05         | PAPER: LASER-PRINTER ROLL                | \$242,001               | 10/15/10 – 10/14/11         |
| 3. 029-GG05         | MARKER BOARDS, FRAMED                    | \$128,003               | 01/01/11 – 12/31/11         |
| 4. 001-JJ12         | MAIL-SORTING SERVICE                     | \$50,364                | 01/01/11 – 12/31/11         |
| 5. 035-JJ05         | MARKER BOARDS, UNFRAMED                  | \$45,751                | 01/01/11 – 12/31/11         |
| 6. 039-JJ10         | SIGN-LANGUAGE INTERPRETATION<br>SERVICES | \$160,000               | 01/14/11 – 01/13/13         |

REVIEWED:  10/13/10

School Board Attorney

APPROVED: Alberto M. Carvalho  
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

### **CONTRACT EXTENSION SUMMARY**

Contract No.: 029-GG05

Contract Title: MARKER BOARDS, FRAMED

Board Meeting Date: July 11, 2007

Agenda Item: E-144

Recommended Extension Award Amount: \$128,003

Current Extension Amount: \$98,901

Original Award Amount: \$465,803

Recommended Extension Period: January 1, 2011 – December 31, 2011

Current Extension Period: January 1, 2010 – December 31, 2010

Original Award Period: July 11, 2007 – December 31, 2008

Purpose of Contract: The purpose of this contract is to purchase framed marker boards, for Maintenance Materials Management stock.

Terms of Contract Award and Extension: One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: One (1)

AArco South, LLC

Cost Savings: No ☒

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the third extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.