

MEMORANDUM

SUPERINTENDENT'S OFFICE
2010 JUN 11 AM 10:45

June 9, 2010
M0064-JAG
JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 002-JJ11	SECURITY ALARM PARTS AND SUPPLIES	\$25,964	06/17/10 – 06/16/11
2. 044-GG10	PROCUREMENT CREDIT-CARD PROGRAM	N/A	07/08/10 – 07/07/12
3. 105-FF10	COLLECTION-AGENCY SERVICES	N/A	08/25/10 – 08/24/11


REVISION OF SUPERINTENDENT'S EXTENSION OF CONTRACTS

4. 041-GG09	EPOXY FLOORING: FURNISH AND INSTALL (DISTRICT-WIDE)	\$440,020 (Revised)	05/20/10 – 05/19/11
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REVIEWED:


Asst. School Board Attorney 6/10/10

APPROVED:


Alberto M. Carvalho
Superintendent of Schools

FINANCIAL SERVICES

JAG/ae

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cc: Mr. Barry S. Meltz

CONTRACT EXTENSION SUMMARY

Contract No.: 044-GG10

Contract Title: PROCUREMENT CREDIT-CARD PROGRAM

Recommended Extension Award Amount: N/A

Current Extension Amount: N/A

Original Award Amount: N/A

Recommended Extension Period: July 8, 2010 – July 7, 2012

Current Extension Period: N/A

Original Award Period: July 8, 2007 – July 7, 2010

Purpose of Contract: The purpose of this contract is to provide procurement credit card and services to the District for the procurement of authorized goods and services, for the Office of the Controller.

Terms of Contract Award and Extension: Two (2) years, with an option to extend for one (1) additional two (2) year period and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: One (1)

Mellon Bank NA

Cost Savings: Yes No Amount:

Justification: It is considered to be in the best interest of the District to extend this contract for an additional two (2) year period, to benefit from continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the first extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.