

MEMORANDUM

April 21, 2010
M0052-JAG
JAG/995-2414

2010 APR 22 AM 10:37

TO: Mr. Alberto M. Carvalho, Superintendent of Schools
THROUGH: Richard H. Hinds, Chief Financial Officer *[Signature]* FINANCIAL SERVICES
FROM: Joseph A. Gomez, Assistant Superintendent *[Signature]*
Procurement Management Services

SUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 014-EE05	OFFICE SUPPLIES, CATALOG	\$651,188	05/18/10 – 08/17/10
2. 003-HH01	MOBILE CAFETERIA TABLES	\$113,298	05/21/10 – 05/20/11
3. 119-FF04	COMPUTER LOCKDOWNS	\$26,633	07/01/10 – 06/30/11
4. 050-HH02	RENTAL OF CAPS AND GOWNS	\$331,329	07/01/10 – 06/30/11

SUPERINTENDENT'S OFFICE
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REVIEWED: *[Signature]*
School Board Attorney

APPROVED: *[Signature]*
Alberto M. Carvalho
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

CONTRACT EXTENSION SUMMARY

Contract No.: 014-EE05

Contract Title: OFFICE SUPPLIES, CATALOG DISCOUNT

Recommended Extension Award Amount: \$651,188

Current Extension Amount: \$2,266,461.87

Original Award Amount: \$5,144,601.33

Recommended Extension Period: May 18, 2010 – August 17, 2010

Current Extension Period: May 18, 2009 – May 17, 2010

Original Award Period: May 18, 2005 – May 17, 2007

Purpose of Contract: The purpose of this contract is to purchase office supplies for Miami-Dade County Public Schools.

Terms of Contract Award and Extension: Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Nine (9)

AFP Industries, Inc.
Apricot Office Supplies & Furniture, Inc.
Best Wholesale Office Products
Galloway Office Supplies & Furniture, Inc.
GraphX-One, Inc.
Office Depot, Inc.
Office Express Supplies, Inc.
Skagseth Bryant, Inc., d.b.a. Skags Office Products
Quill Corp.

Cost Savings: Yes No Amount:

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) days, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the final extension of this contract. The awardees have agreed to extend for an additional ninety (90) day period, by letter, on file.