

MEMORANDUM

April 21, 2010  
M0052-JAG  
JAG/995-2414

2010 APR 22 AM 10: 37

TO: Mr. Alberto M. Carvalho, Superintendent of Schools  
THROUGH: Richard H. Hinds, Chief Financial Officer *[Signature]* FINANCIAL SERVICES  
FROM: Joseph A. Gomez, Assistant Superintendent *[Signature]*  
Procurement Management Services

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 014-EE05	OFFICE SUPPLIES, CATALOG	\$651,188	05/18/10 – 08/17/10
2. 003-HH01	MOBILE CAFETERIA TABLES	\$113,298	05/21/10 – 05/20/11
3. 119-FF04	COMPUTER LOCKDOWNS	\$26,633	07/01/10 – 06/30/11
4. 050-HH02	RENTAL OF CAPS AND GOWNS	\$331,329	07/01/10 – 06/30/11

SUPERINTENDENT'S OFFICE  
2010 APR 22 PM 2:57

REVIEWED: *[Signature]*  
School Board Attorney

APPROVED: *[Signature]*  
Alberto M. Carvalho  
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

**CONTRACT EXTENSION SUMMARY**

Contract No.: 003-HH01

Contract Title: MOBILE CAFETERIA TABLES

Recommended Extension Award Amount: \$113,298

Current Extension Amount: \$732,175.73

Original Award Amount: \$1,161,312

Recommended Extension Period: May 21, 2010 – May 20, 2011

Current Extension Period: May 21, 2009 – May 20, 2010

Original Award Period: May 21, 2008 – May 20, 2009

Purpose of Contract: The purpose of this contract is to purchase, at firm fixed prices, mobile cafeteria tables, for various school-site locations throughout the District.

Terms of Contract Award and Extension: One (1) year, with an option to extend for two (2) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Two (2)

School Specialty, Inc.  
Schoolhouse Products, Inc.

Cost Savings: Yes  No  Amount:

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the second extension of this contract. The awardees have agreed to extend for an additional one (1) year period, by letter, on file.