

MEMORANDUM

August 10, 2009

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M0006-JAG

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TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer

FROM: Joseph A. Gomez, Assistant Superintendent  
Procurement Management Services

FINANCIAL SERVICES  
FINANCIAL SERVICES  
9130

SUBJECT: SUPERINTENDENT'S EXTENSION OF CONTRACTS


The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:


<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 092-HH03	ARMORED-CAR SERVICES	\$684,092	08/17/09 – 08/15/10
2. 105-FF10	COLLECTION-AGENCY SERVICES	N/A	08/25/09 – 08/24/10
3. 066-FF03	CAFETERIA REFRIGERATION AND WARMING EQUIPMENT	\$175,000	08/29/09 – 08/27/10
4. 109-FF09	INDUSTRIAL EQUIPMENT AND SUPPLIES DISCOUNT BID	\$1,464,942	09/01/09 – 11/30/09
5. 068-GG06	TREE, PALM AND SHRUB PRUNING/REMOVAL	\$177,450	09/05/09 – 09/04/10
6. 079-GG06	STAGE CURTAINS: REPAIR, REPLACEMENT, SUPPLY AND/OR INSTALL	\$43,334	09/05/09 – 09/04/10
7. 010-GG03	MILK AND DAIRY PRODUCTS	\$14,456,418	09/05/09 – 09/04/10
8. 076-GG01	STUDENT DESKS AND CHAIRS: SPECIAL PROJECTS	\$499,467	09/05/09 – 09/04/10
9. 004-FF07	FUEL STORAGE TANKS AND MONITORING SYSTEMS: INSPECTION, REPAIR AND REPLACEMENT	\$100,195	10/01/09 – 09/30/10

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<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
10. 107-HH07	HAND TRUCKS	\$4,800	10/15/09 – 10/14/10
11. 135-FF07	VEHICLE TOWING	\$134,763	11/01/09 – 10/31/10

REVIEWED:   
School Board Attorney

APPROVED:   
Dr. Helen S. Blanch Designee ~~Alberto M. Carvalho~~  
Superintendent of Schools *designee*

JAG/ae

cc: Mr. Barry S. Meltz

**CONTRACT EXTENSION SUMMARY**

Contract No.: 010-GG03

Contract Title: MILK AND DAIRY PRODUCTS

Recommended Extension Award Amount: \$14,456,418.46

Current Extension Amount: N/A

Original Award Amount: \$33,182,595.67

Recommended Extension Period: September 5, 2009 – September 4, 2010

Current Extension Period: N/A

Original Award Period: August 18, 2007 – September 4, 2009

Purpose of Contract: The purpose of this contract is to provide and deliver milk and dairy products for all District school sites and designated non-school site locations, for the Department of Food and Nutrition.

Terms of Contract Award and Extension: Two (2) years, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional one hundred eighty (180) days beyond the expiration date.

Vendors Recommended for Contract Extension: One (1)

Velda Farms, LLC

Cost Savings: Yes  No  Amount: \$106,480

Justification: It is considered to be in the best interest of the District to extend this contract for an additional one (1) year period, to benefit from fixed prices and continuity of service. Staff has indicated satisfactory performance from the vendor and recommends extension. This is the first extension of the contract. The awardee has agreed to extend for an additional one (1) year period, by letter, on file.