

## MEMORANDUM

SUPERINTENDENT'S OFFICE

February 5, 2010

M0045-JAG

JAG/995-2414

TO: Mr. Alberto M. Carvalho, Superintendent of Schools

THROUGH: Richard H. Hinds, Chief Financial Officer


FROM: Joseph A. Gomez, Assistant Superintendent  
Procurement Management ServicesSUBJECT: **SUPERINTENDENT'S EXTENSION OF CONTRACTS**

The following contracts are requested to be approved as Superintendent's Extension of Contracts, as authorized by Board Rule 6Gx13- 3C-1.11, Bidding Process. There is no obligation to purchase any amount within the contract period as set forth in the bid solicitation. It is requested that you review and approve the extensions listed below:

<u>CONTRACT NO.</u>	<u>CONTRACT TITLE</u>	<u>AWARD AMOUNT</u>	<u>EXTENSION PERIOD</u>
1. 076-EE09	ELECTRICAL SIGNAGE: SUPPLY, INSTALL, AND REPAIR	\$38,628	02/15/10 – 05/14/10
2. 043-JJ11	FIRE EXTINGUISHERS	\$31,969	02/11/10 – 02/10/11

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FINANCIAL SERVICES

REVIEWED:   
School Board Attorney 2/5/10APPROVED:   
Alberto M. Carvalho  
Superintendent of Schools

JAG/ae

cc: Mr. Barry S. Meltz

## CONTRACT EXTENSION SUMMARY

Contract No.: 076-EE09

Contract Title: ELECTRICAL SIGNAGE: SUPPLY, INSTALL, AND REPAIR

Recommended Extension Award Amount: \$38,628

Current Extension Amount: \$107,798.18

Original Award Amount: \$500,000

Recommended Extension Period: February 15, 2010 – May 14, 2010

Current Extension Period: February 15, 2009 – February 14, 2010

Original Award Period: February 15, 2006 – February 14, 2007

Purpose of Contract: The purpose of this contract is to purchase and repair marquee signs for school sites, through Maintenance Operations.

Terms of Contract Award and Extension: One (1) year, with an option to extend for three (3) additional one (1) year periods and, if needed, an additional ninety (90) days beyond the expiration date.

Vendors Recommended for Contract Extension: Three (3)

All Tropical Signs and Services, Inc.  
Economy Signs  
Robson Corporation

Cost Savings: Yes ☐ No ☒ Amount:

Justification: It is considered to be in the best interest of the District to extend this contract for an additional ninety (90) day period, to benefit from continuity of service. These vendors will compete for work via a request for quotation process, thereby, insuring the best prices at current market conditions. Staff has indicated satisfactory performance from the vendors and recommends extension. This is the final extension of this contract. The awardees have agreed to extend for an additional ninety (90) day period, by letter, on file.